

## The Weekday School at UPUMC

### Family COVID-19 Policy

#### 1. Purpose

The primary concern of The Weekday School at UPUMC (WDS) is the health and well being of our children, families, and staff. Therefore, the WDS adopts this Policy to comply with OSHA 3990 Guidance on Preparing Workplaces for COVID-19, Dallas County's Executive Order(s) and guidance, Governor Abbott's guidance, CDC guidelines, Texas Department of State Health Services (DSHS)'s COVID-19 guidelines, Texas Health and Human Services (THHS) Child Care Regulation, and the National Association for the Education of Young Children (NAEYC) relating to children and families. This Policy provides WDS families with the WDS's preparedness and response plan, infection prevention measures, and health screening measures. Our goal is to be transparent in the operational pattern in response to COVID-19. The WDS will continue to monitor developments and provide guidance as needed. **The WDS will revise this Policy as necessary to comply with any guidance and directives from the state and federal governments and agencies, including but not limited to OSHA, CDC, DSHS, THHS Child Care Regulation, NAEYC, and other organizations (including UPUMC). The WDS also reserves the right to amend mitigation strategies as needed. Should the WDS experience transmission within the school, the WDS may implement additional mitigation strategies.**

#### 2. Vaccine

The WDS is encouraging employees to become vaccinated with a COVID-19 vaccine. Relevant CDC guidelines and the WDS policies regarding fully vaccinated employees are addressed as applicable in this Policy.

#### 3. Health Screenings/Drop-Off and Pick-Up Procedures

Symptoms of COVID-19:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste and smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Individuals entering the WDS are required to self-screen prior to coming to the WDS *regardless* of their vaccination status. For individuals with a chronic medical condition that includes any of these symptoms, self-screen for a change from your child's baseline condition. If your child is sick, stay home.

The WDS will not take employees', children's, or visitors' temperatures upon arrival, however, the WDS reserves the right to take anyone's temperature at any time for any reason. During drop-off and pick-up, adults entering the school can, but are not required to, wear a mask.

#### **4. Exposure to COVID-19/When to Quarantine**

Children should stay home and quarantine if:

- they have had contact with someone recently diagnosed with COVID-19;
- they have had contact with someone who has been tested for COVID-19 but is awaiting the test result or tested positive for COVID-19;
- someone in your household has been diagnosed with COVID-19, is awaiting a COVID-19 test result, or exhibits symptoms of COVID-19.

Contact is defined as interactions within six (6) feet of an infected person for a total of 15 minutes or more in a 24-hour period, with or without a face covering.

If your child tests positive for COVID-19, please notify Holly Hodges or Libby Nicodemus.

#### **5. COVID-19 Symptoms at the WDS**

##### Addressing the Symptomatic Child

If a child begins developing COVID-19 symptoms while at the WDS, a WDS employee will contact the child's parent/legal guardian immediately. The child will be removed from his/her classroom. Please make sure all contact information on the Enrollment Form is current and up to date at all times throughout the school year.

##### Reporting COVID-19 Diagnosis

In cases where a child has a confirmed case of COVID-19, the WDS will report the case within 48 hours of learning about the diagnosis, to the following groups:

- DSHS
- THHS Child Care Regulation
- WDS families & employees
- UPUMC clergy & Church Council

With regards to the child diagnosed with COVID-19, the WDS will keep his/her identity confidential to the extent possible unless as required by law.

##### Infection Prevention Measures

In cases where a child has a confirmed case of COVID-19, the WDS will:

- Follow required directives, recommendations and guidelines from DSHS
- Follow required directives, recommendations and guidelines from THHS Child Care Regulation, CDC, OSHA, and other relevant state and federal agencies and organizations
- Implement necessary infection control measures
- Assist with contact tracing (any close contacts the child experienced while at the WDS)

### Return to the WDS

For any child with confirmed or suspected COVID-19 or a child who has COVID-19 symptoms and does not get evaluated by a medical professional or tested for COVID-19, the WDS will follow the guidance as to when the child can return to the WDS.

If the child has symptoms that could be COVID-19 and wants to return to the WDS before completing the self-quarantine period, he/she must obtain a medical professional's note clearing the child for return based on an alternative diagnosis.

## **6. Travel**

Families are encouraged to follow CDC guidelines on travel, including international travel. Families should adhere to CDC risk assessments and avoid traveling to states, territories, or countries where the CDC recommends avoiding nonessential travel. CDC recommends delaying traveling, including domestically, unless you are fully vaccinated.

The WDS expects its families to exercise good judgment in choosing to travel.

## **7. In-School Procedures**

- The WDS will implement age-appropriate social/physical distance policies. This includes following NAEYC's recommended class ratios and maintaining regular class rosters with a dedicated classroom teacher throughout the school day.
- Children and employees will wash their hands with soap and water for at least 20 seconds or use hand sanitizer upon arrival to the WDS classroom.
- Children and employees will wash their hands with soap and water for at least 20 seconds or use hand sanitizer frequently throughout the day.
- Minimize contact with other staff and children while in hallways.
- Meals/snacks: The WDS will not provide daily school lunches or snacks. Daily lunches and snacks must be brought from home. Any food for any celebrations, including birthdays, must be individually wrapped for each child.
- No field trips until further notice.

## **8. Masks**

Children attending the WDS can, but are not required to, wear a mask. All non-WDS employees entering the school can, but are not required to, wear a mask.

For WDS employees:

- WDS employees who are fully vaccinated have the option to wear or not wear a mask at the WDS.
- WDS employees who are **not** fully vaccinated **are** required to wear a mask covering their nose and mouth unless eating or drinking. Non-vaccinated employees are required to be at least 6 feet of social/physical distance from children and other employees while eating or drinking. If an unvaccinated WDS employee is outside and practicing at least 6 feet of social/physical distance, they can (but are not required to) remove their mask.

## **9. HPISD Consideration for Closures**

The WDS will be flexible in relation to HPISD closures related to COVID-19. It is possible that one or the other will be open while the other is closed. The WDS will continue to follow HPISD closures as they relate to inclement weather.

Communications about closures of the WDS will be sent to WDS families and staff via email and text message.

*This policy does not otherwise modify or amend the 21-22 WDS Family Handbook.*